

BRUNSWICK AND GLYNN COUNTY DEVELOPMENT AUTHORITY

**MINUTES – December 3, 2018 at 10:00 AM
Chamber Large Board Room**

BOARD MEMBERS PRESENT

JACK KILGORE
JONES HOOKS
WAYNE JOHNSON
BILL AUSTIN

BOARD MEMBERS ABSENT

PAULO ALBUQUERQUE

OTHERS PRESENT

RYAN MOORE, STAFF
JOAN HEARN, STAFF
SHERRI PRUITT, STAFF
REES SUMERFORD, COUNSEL
PASTOR MARK BAKER
ROB BURR, GCAC
TERRA WINSLETT, GCAC
LEIGH NEWTON, GCAC
WOODY WOODSIDE, CHAMBER
BILL BRUNSON, COUNTY COMMISSIONER
ALAN OURS, COUNTY MANAGER
TRAVIS STEGALL, CITY OF BRUNSWICK
MATTHEW HILL, CITY OF BRUNSWICK
ROD SAWALL, GICCA
DON HOGAN, STATE REPRESENTATIVE
CHRIS AMOS, CSEC, INC.
JENNIFER FORDHAM, GaDCA
PETE SNELL, COASTAL PINES
JIMMY JUNKIN, JWSC

I. CALL TO ORDER

Vice Chairman Jack Kilgore called the meeting to order at 10:00am.

II. INVOCATION

Pastor Mark Baker gave invocation.

III. PLEDGE OF ALLEGIANCE & WELCOME GUESTS

Vice Chairman Jack Kilgore welcomed guests.

IV. PUBLIC COMMENT

Vice Chairman Jack Kilgore invited public comments from the guests.

V. ACCEPT AGENDA

A MOTION was made by Wayne Johnson, seconded by Bill Austin and passed unanimously to accept the agenda as presented. The MOTION carried unanimously: 4-0

VI. APPROVAL OF MEETING MINUTES

A MOTION was made by Jones Hooks and seconded by Bill Austin to approve the October 22, 2018 Meeting Minutes as presented. The MOTION carried unanimously: 4-0.

VII. CHAIRMAN ITEMS

No items to discuss.

VIII. FINANCIALS - Joan Hearn

A. Approve Financials – October 2018

A MOTION was made by Wayne Johnson and seconded by Jones Hooks to approve the October financials as presented. The MOTION carried unanimously: 4-0.

IX. UPDATES

President's Information Items:

• **Projects Report**

Ryan Moore reported that the Authority has had 2 new projects with 1 site visit since the last meeting.

• **Board Retreat**

Ryan Moore reported that the Authority has scheduled a board retreat for January 16-17, 2019 to review the strategic plan previously completed by Ady Advantage, to develop midterm goals and objectives. Carl Vincent will facilitate the meeting. No action items will be made at the retreat.

• **Joint Water and Sewer Authority Letter**

Jimmy Junkin with the JWSC provided a commitment letter for Tradewinds facility to provide water and sewer service to achieve the GRAD certification request for Tradewinds properties as presented.

• **Project Manager's Event at the RSM Recap**

Ryan Moore reported that the RSM was a great success with 19 guests this year and expanding to make room for extras this year. Anonymous feedback from the guest rated five out of five stars for the event. Discussion for next year's event to take place later.

• **VIP Tour and Lunch at the GA Ports Authority in Savannah**

Ryan Moore reported the Authority is pairing with the Chamber to meet with the Savannah Georgia Ports Authority this week for a VIP tour and lunch. Just under 40 guests plan to attend the event. More to come.

- **Action Items Outcomes**

- **Budget** – The staff analyzed the budget and will continue to review the budget and make amendment's if necessary.

- **New Action Items**

- None currently.

X. GCAC

A. Seaside Maintenance, Inc. SSI Airport

A MOTION was made by Wayne Johnson and seconded by Bill Austin to approve the lease terms for Seaside Maintenance Inc. sublease, subject to ability to construct the desired facility under FAA and County regulations, as well as legal and financial review. The MOTION carried unanimously: 4-0.

B. Happy Hangar Unit #2B Transfer of Ownership

McKinnon SSI Airport – Dean Franklin has requested to transfer the Happy Hangar Unit #2B to Jeff Culwell as presented.

C. Law Enforcement Security Services at the Brunswick Golden Isles Airport

A MOTION was made by Wayne Johnson and seconded by Jones Hooks to approve the Memorandum of Understanding between the Glynn County Police Department and Glynn County Airport Commission contingent upon legal review. The MOTION carried unanimously: 4-0.

XI. IMPORTANT DATES

- Development Authority Board Meeting – January 17th, Little SSI, Thursday at 10am

XII. CLOSED SESSION

A. Closed Session - Real Estate OCGA Section §50-14-3(b)(1)(B)

B. Closed Session – Discussion of Pending or Potential Litigation OCGA Section §50-14-2

C. Closed Session – Discussion of Personnel OCGA Section §50-14-2(b)(2)

A MOTION was made by Wayne Johnson and seconded by Jones Hooks to enter into Closed Session to discuss Real Estate OCGA Section §50-14-3(b)(1)(B), Pending or Potential Litigation OCGA Section §50-14-2 and Personnel OCGA Section §50-14-2(b)(2). The MOTION carried unanimously: 4-0.

A MOTION to was made by Wayne Johnson and seconded by Jones Hooks to return to Open Session. The MOTION carried unanimously: 4-0.

Returned to Open Session

A **MOTION** was made by Jones Hooks and seconded by Wayne Johnson to give the Authority permission to negotiate price and terms with Cabana Court for Option 1 or Option 2 as presented in Closed Session and subject to Beachview, engineering and legal review. The **MOTION** carried unanimously: 4-0.

XIII. ADJOURN

A **MOTION** to adjourn was made by Jones Hooks and seconded by Jack Kilgore. The **MOTION** carried unanimously: 4-0. The meeting adjourned at 12:10pm.

Vice Chairman Jack Kilgore

Attest:

Sherri Pruitt
Office Coordinator/ Brunswick and Glynn County Development Authority