



**MINUTES – February 8, 2022 at 9:00 AM  
Large Board Room**

**BOARD MEMBERS PRESENT**

JACK KILGORE  
BILL AUSTIN  
CHRISTY JORDAN  
JONES HOOKS  
WAYNE JOHNSON

**BOARD MEMBERS ABSENT**

**OTHERS PRESENT**

RYAN MOORE, STAFF  
JOAN HEARN, STAFF  
SHERRI PRUITT, STAFF  
REES SUMERFORD, COUNSEL  
HILLARY STRINGFELLOW, GCAC COUNSEL  
KENSLEY WILLIAMS, BURROUGHS MOLETTE ELEMENTARY SCHOOL  
PATRICIA HEAD, THE TROPHY SHOP  
KEVIN HEAD, BRANDS RESOURCE CONSULTING  
TERRA WINSLETT, GCAC  
TIFFANY LANDRY, GCAC  
REGINA MCDUFFIE, CITY OF BRUNSWICK  
JULIE MARTIN, CITY OF BRUNSWICK  
MATHEW HILL, DOWNTOWN DEVELOPMENT AUTHORITY  
DAREN PIETSCH, TORRAS PROPERTIES  
GORDAN JACKSON, BRUNSWICK NEWS

**CALL TO ORDER**

Chairman Jack Kilgore called the meeting to order at 9:00 am.

**INVOCATION**

Bill Austin gave an invocation

**PLEDGE OF ALLEGIANCE**

Kensley Williams – Burroughs Molette Elementary School began pledge of allegiance.

**WELCOME & RECOGNIZE GUESTS**

Chairman Jack Kilgore welcomed guests

### **ACCEPT AGENDA**

**A MOTION** was made by Wayne Johnson, seconded by Bill Austin, and passed unanimously to accept the agenda as presented. The **MOTION** carried unanimously: 5-0.

### **PUBLIC COMMENT**

Chairman Jack Kilgore invited public comments.

### **CHAIRMAN'S ITEMS**

#### ***Upcoming Board Vacancies March Ad***

Chairman Jack Kilgore announced that the Authority will have two board vacancies. The board vacancies will be July 31, 2022, and an ad will be going out in March. More to come.

### **APPROVAL OF MEETING MINUTES**

**A MOTION** was made by Jones Hooks and seconded by Christy Jordan to approve the December 7 2, 2021 Minutes as presented. The **MOTION** carried unanimously: 5-0.

### **FINANCIALS**

#### ***Present 2021 Audit***

Bill Austin reported that the Audit Committee met with Ben Lee and the Authority received a clean audit with no discrepancies.

**A MOTION** was made by Bill Austin and seconded by Jones Hooks to approve the 2021 Audit as presented. The **MOTION** carried unanimously: 5-0.

#### ***Approve November and December Financials***

Joan Hearn presented the financials for November and December.

**A MOTION** was made by Bill Austin and seconded by Jones Hooks to approve the November financials as presented. The **MOTION** carried unanimously: 5-0.

**A MOTION** was made by Wayne Johnson and seconded by Christy Jordan to approve the December financials as presented. The **MOTION** carried unanimously: 5-0.

### **NEW BUSINESS**

#### ***Consider Share the Future Funds***

##### ***o Abundance of Love Healthcare***

Sherri Pruitt presented the Share the Future request for Placemaking by Abundance of Love Healthcare not to exceed \$1,500 with the total project cost of \$3,000. The grant will be used for the signage and exterior improvements to increase the attractiveness and visibility of the business.

**A MOTION** was made by Bill Austin and seconded by Wayne Johnson to approve the Share the Future grant as presented. The **MOTION** carried unanimously: 5-0.

- ***The Trophy Shop - Innovating***

Sherri Pruitt presented the Share the Future Innovating request by the Trophy Shop not to exceed \$5,000 with the total project cost of \$10,000. The grant will be used for new equipment to expand the production line significantly for the growth of the Trophy Shop which has been in business in Glynn County for approximately 40 years.

A **MOTION** was made by Bill Austin and seconded by Wayne Johnson to approve the Share the Future grant as presented. The **MOTION** carried unanimously: 5-0.

- ***The Trophy Shop - Placemaking***

Sherri Pruitt presented the Share the Future Placemaking request for the Trophy Shop not to exceed \$10,000 with a total project cost of \$27,560. The grant will be used for improvements to the façade of the facility to make the new expanded location more visible to customers.

A **MOTION** was made by Wayne Johnson and seconded by Bill Austin to approve the Share the Future grant as presented. The **MOTION** carried unanimously: 5-0.

***Consider Proposal from Terracon for Geotechnical Services***

Ryan Moore reported that the original location of the spec building will now be the new location of Scojet, therefore the Authority has relocated the spec building to the south end of Innovation Drive in North Glynn Commerce Park. Some geotechnical work needed to be done to the property and Terracon gave a proposal for \$7,667 to complete data needed outside of the original Scope of Work.

A **MOTION** was made by Christy Jordan and seconded by Wayne Johnson to approve the proposal from Terracon as presented not to exceed \$8,000. The **MOTION** carried unanimously: 5-0.

**UPDATES**

**PRESIDENT'S INFORMATIONAL ITEMS:**

**NEW BUSINESS ATTRACTION**

***Project Update***

Ryan Moore reported that project activity is strong with businesses reaching out to the Authority along with an uptick in smaller investments and existing industries.

***Georgia Economic Outlook***

Sherri Pruitt reported that the Authority hosted a table at the Georgia Economic Outlook held at the Jekyll Island Convention Center. The event was well attended with the takeaway positive for the economy and the state of Georgia apart from the labor force issues that continue.

***Ronin Fiber***

Ryan Moore reported that Ronin Fiber, which deals with fiber optics networks, came to the Authority and County for a Letter of Support for a fiber-optic network in Glynn County. They will be seeking funding for the fiber-optic network to run to almost every resident in Glynn

County. If this happens it will give the community another option for high-speed internet along with adding approximately 100 jobs. More to come.

***Ocean Terminal Reorganization***

Ryan Moore reported that the Ocean terminal reorganization is a great opportunity for Brunswick and the community. Ocean terminal, a 200-acre RoRo terminal, is closing in Savannah and the Authority hopes that is here in Brunswick. The Southeast Georgia Alliance, consisting of Glynn County and six additional counties, met with the Georgia Port Authority. Additionally, Ryan Moore met with Georgia Port to figure out how to capitalize on the change. More to come.

**EXISTING INDUSTRIES**

***Community Leader Roundtable***

Sherri Pruitt reported that the Community Leader Roundtable continues to have a productive meeting. Each person gives a snapshot of the current state of their organization and is held quarterly.

***Job Fair Event***

Sherri Pruitt reported that the Authority, in partnership with Coastal Worksource and the Downtown Development Authority, hosted a Job Fair Event on January 13<sup>th</sup>, 2022. The event had a steady flow of people at the Marshes of Glynn library. The event focused specifically on manufacturing jobs. The event to follow will be March 31<sup>st</sup> and the focus will be on hospitality and tourism. The next event will be Healthcare specific in June or July. More to come.

**WORKFORCE DEVELOPMENT**

***Career Technical and Agricultural Education Event***

Sherri Pruitt reported that she attended the CTAE Event on Employability Skills Discussion with the top gaps in teaching and what jobs require being attitude, communication skills, problem-solving, teamwork, work ethics, and manners. Afterward, the group broke into mini-sessions, and Sherri Pruitt co-presented with Lori Peacock of GICCA. The purpose of the mini-session was to have Middle School teachers share ideas on promoting non-traditional occupations for women for the This Girl Can project.

***GICCA Open House Event***

Sherri Pruitt participated in the open house for GICCA with over 1,000 in attendance. Of those 500-750 were students. Each student signed in and was given a lanyard to scan at each class they attended. With that, their data is sent to the school to show how many students attended and what pathways they're interested in.

***The Essentials – Georgia Academy of Economic Development***

Sherri Pruitt reported that the Essentials-Georgia Academy of Economic Development class was a full day of class to enhance collaborative leadership skills. Jason Coley and Jenny Robbins lead the class with a focus on essential elements that must be invested in a community to experience a vibrant economy and manageable growth.

***Talent Development Implementation Committee***

Ryan Moore reported on the kick-off of the Teacher externship. Teachers are now working with businesses around the community to help give them a better understanding of the jobs available. The teachers have been very excited about the process. The committee met to go over the Georgia Power \$30,000 grant the Authority received. The grant will be put towards a project manager/consultant to help steer the committee. The full committee will reconvene on March 1<sup>st</sup> for an update. More to come.

**MARKETING**

***Keep Glynn Running Flyers***

Ryan Moore reported that the Authority continues to market the Keep Glynn Running with flyers to the high schools. A flyer was put into the packages going out to each 10<sup>th</sup> grader.

***Grits & Issues***

Ryan Moore reported that he participated in the Chamber Grits & Issues regional event and learned a lot about what's happening in Georgia and specifically in the Atlanta region.

***Coastal Illustrated***

Ryan Moore reported that he, along with Ralph Staffins and Scott McQuade, participated in an article for Coastal Illustrated. The purpose is to highlight ongoing partnerships and encourage people to eat locally and bring back business lunches to build relationships.

***Georgia Trend – Georgian of the Year***

Ryan Moore reported that Griff Lynch with the Georgia Ports Authority was named the Georgian of the Year in the Georgia Trend magazine. The Authority, in conjunction with the City, had an ad in the magazine applauding Griff and the state of the great operations here in the community. There was also a luncheon congratulating Griff with the Authority and County Commissioners in attendance.

***Tradewinds Rebranding and Renewed Partnership***

Ryan Moore reported that the Authority has renewed the partnership with Tradewinds. Tradewinds is now one track and will be promoted at [www.tradewindstechpark.com](http://www.tradewindstechpark.com) and has been shared with every broker and site selection consultant to get more traction around the availability. More to come.

**GCAC**

***Glynn County Airport Commission Audit Fiscal Year 2020/2021 Report***

A **MOTION** was made by Bill Austin and seconded by Christy Jordan to approve the GCAC Audit Fiscal Year 2020/2021 report as presented. The **MOTION** carried unanimously: 5-0.

***Golden Isles Development Authority Audit Committee Members, Audit Committee Meeting Minutes for January 11, 2022 Meeting***

A **MOTION** was made by Bill Austin and seconded by Christy Jordan to approve the Meeting Minutes for the GCAC Audit Fiscal Year 2020/2021 report as presented. The **MOTION** carried unanimously: 5-0.

***S&K Air, LLC Sublease – Saint Simons Island Airport***

A **MOTION** was made by Wayne Johnson and seconded by Jones Hooks to approve the S&K Air, LLC Sublease at the SSI Airport as presented, subject to legal review. The **MOTION** carried unanimously: 5-0.

***Glynn County Airport Commission Policy for Purchasing or Acquisition of Property***

A **MOTION** was made by Wayne Johnson and seconded by Christy Jordan to approve the GCAC policy for purchasing or acquisition of property as presented. The **MOTION** carried unanimously: 5-0.

***Information Items:***

- Glynn County Airport Hangar– One of the hangars has become vacant and they have reached out to the GCAC to purchase, and they are currently in negotiations with more to come.
- Tipsy McFly will be opening soon inside Brunswick Airport. More to come.

**IMPORTANT DATES**

- Development Authority Board Meeting – Tuesday, March 1<sup>st</sup> at 9 am in Large Board Room

**CLOSED SESSION**

Closed Session - Real Estate OCGA Section §50-14-3(b)(1)(B)

Closed Session – Pending or Potential Litigation OCGA Section §50-14-2

Closed Session - Personnel OCGA Section Section §50-14-2(b)(2)

A **MOTION** was made by Wayne Johnson and seconded by Jones Hooks to enter into Closed Session to discuss Real Estate, Pending or Potential Litigation, Personnel. The **MOTION** carried unanimously: 5-0.

A **MOTION** was made by Bill Austin and seconded by Christy Jordan to return to Open Session. The **MOTION** carried unanimously: 5-0.

## Returned to Open Session

A **MOTION** was made by Bill Austin and seconded by Christy Jordan to authorize the Chairman and Secretary-Treasurer of the Authority to execute all documents necessary to carry out the provisions of a Memorandum of Understanding between the Authority and Scojet, subject to legal review. The **MOTION** carried unanimously: 5-0.

A **MOTION** was made by Wayne Johnson and seconded by Jones Hooks to authorize Ryan Moore to continue to work on the extension of the leases between the Development Authority and the United States of America as to the FLETC dorms. The **MOTION** carried unanimously: 5-0.

#### **ADJOURN**

A **MOTION** to adjourn was made by Wayne Johnson and seconded by Bill Austin. The **MOTION** carried unanimously: 5-0. The meeting adjourned at 10:45 am.

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Chairman Jack Kilgore

Attest:

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Sherri Pruitt  
BRE Coordinator/ Golden Isles Development Authority