



**MINUTES – March 1, 2022 at 9:00 AM
Large Board Room**

BOARD MEMBERS PRESENT

JACK KILGORE
BILL AUSTIN
CHRISTY JORDAN
JONES HOOKS
WAYNE JOHNSON

BOARD MEMBERS ABSENT

OTHERS PRESENT

RYAN MOORE, STAFF
JOAN HEARN, STAFF
SHERRI PRUITT, STAFF
REES SUMERFORD, COUNSEL
CAYDEN CARTER, BURROUGHS MOLETTE ELEMENTARY SCHOOL
CAYDEN CARTER'S GUEST
DIALO CARTRIGHT, GEORGIA POWER
DONTE HAVERSHAM, MR. SHUCKS SEAFOOD
NATALIE HABERSHAM, MR. SHUCKS SEAFOOD
RALPH STAFFINS, CHAMBER OF COMMERCE
LORI PEACOCK, GICCA
PETE SNELL, COASTAL PINES TECHNICAL COLLEGE
MATHEW HILL, DOWNTOWN DEVELOPMENT AUTHORITY
BILL BRUNSON, GLYNN COUNTY
JULIE MARTIN, CITY OF BRUNSWICK

CALL TO ORDER

Chairman Jack Kilgore called the meeting to order at 9:00 am.

INVOCATION

Bill Austin gave an invocation

PLEDGE OF ALLEGIANCE

Cayden Carter – Burroughs Molette Elementary School began pledge of allegiance.

WELCOME & RECOGNIZE GUESTS

Chairman Jack Kilgore welcomed guests

ACCEPT AGENDA

A **MOTION** was made by Wayne Johnson, seconded by Bill Austin, and passed unanimously to accept the agenda as presented. The **MOTION** carried unanimously: 5-0.

PUBLIC COMMENT

Chairman Jack Kilgore invited public comments.

CHAIRMAN'S ITEMS

No items to discuss

APPROVAL OF MEETING MINUTES

A **MOTION** was made by Jones Hooks and seconded by Wayne Johnson to approve the February 8, 2022 Minutes as presented. The **MOTION** carried unanimously: 5-0.

FINANCIALS

Approve January Financials

Joan Hearn presented the financials for January.

A **MOTION** was made by Bill Austin and seconded by Christy Jordan to approve the January financials as presented. The **MOTION** carried unanimously: 5-0.

NEW BUSINESS

Consider Share the Future Funds

Mr. Shucks Seafood

Sherri Pruitt presented the Share the Future request for Placemaking by Mr. Shucks Seafood not to exceed \$10,000 with the total project cost of \$20,000. The grant will be used for the signage and exterior improvements to increase the attractiveness and visibility of the business.

A **MOTION** was made by Bill Austin and seconded by Jones Hooks to approve the Share the Future grant as presented. The **MOTION** carried unanimously: 5-0.

Consider Increase to CEO Check Signing Authority

Consider increasing CEO check signing authority from \$3,500 to \$5,000 with a recommendation for a monthly detailed list to be signed off on by an officer of the board.

A **MOTION** was made by Christy Jordan and seconded by Wayne Johnson to approve amending the motion to include reviewing all checks and then an officer of the board sign off for approval every month. The **MOTION** carried unanimously: 5-0.

A **MOTION** was made by Wayne Johnson and seconded by Bill Austin to approve increasing the CEO check signing authority from \$3,000 to \$5,000 as presented. The **MOTION** carried unanimously: 5-0.

Consideration of MAP International MOU

Ryan Moore reported MAP International's potential expansion in the industrial park for long-term space. The Authority would not be liable for any debt or for providing any equity. There would be a partnership with MAP International and the Authority with financing five-year lease increments with an option for MAP to walk away from the building if they so choose and the Authority assumes the building.

A **MOTION** was made by Christy Jordan and seconded by Wayne Johnson to approve MAP International's Memorandum of Understanding as presented, subject to legal review. The **MOTION** carried unanimously: 5-0.

OLD BUSINESS

Scojet

Ryan Moore reported that Scojet has closed on the first piece of the transaction. Scojet has purchased the building from the Authority and sold it to Second Harvest. Second Harvest now owns the building and is leasing it to Scojet until their new building is complete in the North Glynn Commerce Industrial Park. More to come.

UPDATES

PRESIDENT'S INFORMATIONAL ITEMS:

NEW BUSINESS ATTRACTION

Project Updates

Ryan Moore reported that there has been a lot of port-related activity with general activity slowing down slightly.

State Capital Visit

Ryan Moore reported that the Authority was able to attend the trip to the state capital. Ralph Staffins reported taking just under 100 Glynn County people to the capital was a great undertaking, but the takeaway was optimistic.

EXISTING INDUSTRIES

Brunswick Cellulose Job Fair

Sherri Pruitt reported that the Authority is partnering with Brunswick Cellulose and GICCA to host a Job Fair Event on March 24th, 2022. The event will consist of food trucks, raffles, etc. More to come.

Job Fair Event - Hospitality and Tourism

Sherri Pruitt reported that the Authority, in partnership with Coastal Worksource and the Downtown Development Authority, will be hosting a Job Fair Event on March 31st, 2022. The event will be held at the Marshes of Glynn library. The event will focus specifically on hospitality and tourism jobs. The next event will be Healthcare specific in June or July. More to come.

Brunswick Cellulose Community Conversation on Brunswick Air Quality and Odor Complaints

Ryan Moore reported that the community has had a lot of concerns with odor and air quality and Brunswick Cellulose. There will be a community conversation on March 3rd from 5-7 pm at the Greater Works Ministry. More to come.

WORKFORCE DEVELOPMENT

This Girl Can Event

Sherri Pruitt reported that the Authority will be co-hosting the This Girl Can event on March 10th at GICCA. The Authority has lined up Stephanie Treece MEM, PMP and Naryan Solow from PaR Marine as the guest speakers. Lori Peacock with CIGGA reported that GICCA will be offering the welding and machine workshop along with the engineering and robotics workshop next. Both are currently full with a waiting list. More to come.

Talent Development Implementation Committee

Ryan Moore reported that the Talent Development Implementation Committee is just over the year mark with everything on track and now prepping for next year's goals. There will be a meeting with Carl Vincent on accomplishments and plan for year two with more to come.

MARKETING

County Commission Update

Ryan Moore reported that the Authority was able to attend the February 15th County Work Session meeting. Ryan Moore reported that it was well-received by the County. Commissioner Brunson reported that it was the best presentation the Authority has had.

GCAC

No items to discuss

IMPORTANT DATES

- Development Authority Board Meeting – Tuesday, April 5th at 9 am in Large Board Room

CLOSED SESSION

Closed Session - Real Estate OCGA Section §50-14-3(b)(1)(B)

Closed Session – Pending or Potential Litigation OCGA Section §50-14-2

Closed Session - Personnel OCGA Section Section §50-14-2(b)(2)

A **MOTION** was made by Wayne Johnson and seconded by Jones Hooks to enter into Closed Session to discuss Real Estate, Pending or Potential Litigation, Personnel. The **MOTION** carried unanimously: 5-0.

A **MOTION** was made by Jones Hooks and seconded by Bill Austin to return to Open Session. The **MOTION** carried unanimously: 5-0.

Returned to Open Session

A **MOTION** was made by Wayne Johnson and seconded by Christy Jordan to approve the Memorandum of Understanding with Radex Equity as presented, subject to legal review. The **MOTION** carried unanimously: 5-0.

ADJOURN

A **MOTION** to adjourn was made by Wayne Johnson and seconded by Bill Austin. The **MOTION** carried unanimously: 5-0. The meeting adjourned at 10:50 am.

Chairman Jack Kilgore

Attest:

Sherri Pruitt
BRE Coordinator/ Golden Isles Development Authority