

BRUNSWICK AND GLYNN COUNTY DEVELOPMENT AUTHORITY

**MINUTES – March 5, 2019 at 9:00 AM
Chamber Large Board Room**

BOARD MEMBERS PRESENT

JACK KILGORE
JONES HOOKS
WAYNE JOHNSON
BILL AUSTIN
PAULO ALBUQUERQUE

BOARD MEMBERS ABSENT

OTHERS PRESENT

RYAN MOORE, STAFF
JOAN HEARN, STAFF
SHERRI PRUITT, STAFF
REES SUMERFORD, COUNSEL
SHAWN SLAY, GREATER WORKS MINISTRIES
ROB BURR, GCAC
TERRA WINSLETT, GCAC
SHAWNA WILLIAMS, GCAC
JULIE MARTIN, CITY COMMISSIONER
JASON COLEY, GEORGIA POWER
PETE SNELL, COASTAL PINE
ROD SAWALL, GICCA
WOODY WOODSIDE, CHAMBER
MONICA SMITH, SLEAT
ZERIK SAMPLES, COLLEGE OF COASTAL GEORGIA
MAYOR HARVEY, CITY OF BRUNSWICK
BILL BRUNSON, COUNTY COMMISSIONER
PAM SHERLING, THE ISLANDER
GORDON JACKSON, BRUNSWICK NEWS

I. CALL TO ORDER

Chairman Paulo Albuquerque called the meeting to order at 9:00am.

II. INVOCATION

Minister Shawn Slay gave invocation.

III. PLEDGE OF ALLEGIANCE & WELCOME GUESTS

Chairman Paulo Albuquerque welcomed guests.

IV. PUBLIC COMMENT

Chairman Paulo Albuquerque invited public comments from the guests.
Monica Smith gave opposition to the Memorandum of Understanding between the GCAC and EDA. ([Attachment 1](#))

V. ACCEPT AGENDA

A MOTION was made by Wayne Johnson, seconded by Bill Austin and passed unanimously to amend the agenda to include Update in Chairman Items. The MOTION carried unanimously: 5-0

VI. APPROVAL OF MEETING MINUTES

A MOTION was made by Bill Austin and seconded by Jones Hooks to approve the February 5, 2019 Meeting Minutes as presented. The MOTION carried unanimously: 5-0.

VII. CHAIRMAN ITEMS

Chairman Paulo Albuquerque submitted his Letter of Resignation to the board and staff. Chairman Paulo Albuquerque has accepted a position in Birmingham Alabama and will be concluding his last meeting April 2nd, 2019. ([Attachment 2](#))

VIII. NEW BUSINESS

- GCAC Memorandum of Understanding – Ryan Moore
Ryan Moore reported that the MOU is governed by ordinances to how we operate and recommends it be brought up to date. Rob Burr reported a committee will address the ordinance and led by Jeff Culwell.

A MOTION was made by Jones Hooks and seconded by Bill Austin to approve the Memorandum of Understand approved by GCAC and subject to City and County review, review of PUBLIC COMMENTS and subject to legal review. The MOTION carried unanimously: 5-0

IX. FINANCIALS – Joan Hearn

- Consideration of Budget Amendments – Joan Hearn

A MOTION was made by Wayne Johnson and seconded by Jack Kilgore to approve the budget amendment to reallocate funds from Capital to Operating as presented. The MOTION carried unanimously: 5-0.

- Approve Financials – Joan Hearn

A MOTION was made by Jack Kilgore and seconded by Wayne Johnson to approve the financials as presented. The MOTION carried unanimously: 5-0.

X. UPDATES

President's Information Items:

- Projects Report

Ryan Moore reported that there is one new project with rail services sites, 10 active projects, 2 RLF applications under review with more to come.

- **GEDA Young Professional Event**

Ryan Moore reported that the GEDA Young Professional Event, a state-wide organization of approximately 400 members, held a luncheon in Atlanta and was well attended.

- **Director of Business Development Opening**

Ryan Moore reported on the Director of Business Development position. This position has been advertised and over 50 applicants are under review with more to come.

- **Existing Industry Coordinator – Ryan Moore**

Ryan Moore announced that Sherri Pruitt will be taking on a larger role with the Authority as the Existing Industry Coordinator. Sherri Pruitt will be reaching out to current industries to make sure they have what they need to grow in the community.

- **Georgia Pacific Job Fair – Sherri Pruitt**

Sherri Pruitt reported that the Authority along with the Chamber reached out to Georgia Pacific about hosting a job fair event for the employees recently laid off due to the closing of the Georgia Pacific facility. The job fair was held at GICCA with approximately 40 vendors and 60 employees in attendance.

XI. GCAC

A. GCAC Quarterly Financial Summary – Ryan Moore

A MOTION was made by Jack Kilgore and seconded by Wayne Johnson to approve the GCAC Quarterly Financial Summary as presented. The MOTION carried unanimously: 5-0.

XII. IMPORTANT DATES

- Development Authority Board Meeting – April 2nd, Large Board Room, Tuesday at 9am
- Ga Foundation's Distinguished Speaker Series Atlanta BeltLine Visionary Ryan Gravel, March 21, CCGA Conference Center at 6pm
- 2019 Red Carpet Tour – April 11th -13th, 2019
- Honor Flight at GCAC, May 4th
- Hurricane Hunters at GCAC, May 10th

XIII. CLOSED SESSION

A. Closed Session - Real Estate OCGA Section §50-14-3(b)(1)(B)

B. Closed Session – Discussion of Pending or Potential Litigation OCGA Section §50-14-2

C. Closed Session – Discussion of Personnel OCGA Section §50-14-2(b)(2)

A **MOTION** was made by Jack Kilgore and seconded by Bill Austin to enter into Closed Session to discuss Real Estate OCGA Section §50-14-3(b)(1)(B), Pending or Potential Litigation OCGA Section §50-14-2 and Personnel OCGA Section §50-14-2(b)(2). The **MOTION** carried unanimously: 5-0.

A **MOTION** to was made by Jack Kilgore and seconded by Wayne Johnson to return to Open Session. The **MOTION** carried unanimously: 5-0.

Returned to Open Session

XIV. ADJOURN

A **MOTION** to adjourn was made by Bill Austin and seconded by Jack Kilgore. The **MOTION** carried unanimously: 5-0. The meeting adjourned at 11:45am.

Attest:

Chairman Paulo Albuquerque

Sherri Pruitt
Existing Industry Coordinator/ Brunswick and Glynn County Development Authority