

BRUNSWICK AND GLYNN COUNTY DEVELOPMENT AUTHORITY

**MINUTES – April 2, 2019 at 9:00 AM
Chamber Large Board Room**

BOARD MEMBERS PRESENT

JACK KILGORE
JONES HOOKS
WAYNE JOHNSON
BILL AUSTIN
PAULO ALBUQUERQUE

BOARD MEMBERS ABSENT

OTHERS PRESENT

RYAN MOORE, STAFF
JOAN HEARN, STAFF
SHERRI PRUITT, STAFF
REES SUMERFORD, COUNSEL
ROB BURR, GCAC
LEIGH NEWTON, GCAC
DOUG HUTSON, GCAC
TIM NELSON, CITIZEN
JENNIFER FORDHAM, DCA
JULIE MARTIN, CITY COMMISSIONER
MATTHEW HILL, DOWNTOWN DEVELOPMENT AUTHORITY
PETE SNELL, COASTAL PINE
ROD SAWALL, GICCA
WOODY WOODSIDE, CHAMBER
JIMMY JUNKIN, BGJWSC
MONICA SMITH, SLEAT
ZERIK SAMPLES, COLLEGE OF COASTAL GEORGIA
MAYOR HARVEY, CITY OF BRUNSWICK
BILL BRUNSON, COUNTY COMMISSIONER
PAM SHERLING, THE ISLANDER
GORDON JACKSON, BRUNSWICK NEWS

I. CALL TO ORDER

Chairman Paulo Albuquerque called the meeting to order at 9:00am.

II. INVOCATION

Bill Austin gave invocation.

III. PLEDGE OF ALLEGIANCE & WELCOME GUESTS

Chairman Paulo Albuquerque welcomed guests.

IV. PUBLIC COMMENT

Chairman Paulo Albuquerque invited public comments from the guests.

V. ACCEPT AGENDA

A MOTION was made by Jack Kilgore, seconded by Jones Hooks and passed unanimously to accept the agenda as presented. The MOTION carried unanimously: 5-0

VI. APPROVAL OF MEETING MINUTES

A MOTION was made by Jones Hooks and seconded by Jack Kilgore to approve the March 5, 2019 Meeting Minutes as presented. The MOTION carried unanimously: 5-0.

VII. CHAIRMAN ITEMS

No items to discuss

VIII. NEW BUSINESS

• **Beachview Properties**

A MOTION was made by Jack Kilgore and seconded by Jones Hooks to approve the 9/10 acres of property from the Authority to Beachview Properties for a parking lot in the amount of \$5,000 subject to a sewer line for Cabana Court and a \$3,000 easement to be paid for by Cabana Court, subject to legal review. The MOTION carried unanimously: 5-0

• **CCGA**

A discussion for a \$12,000 workforce Development Scholarship has been tabled until the next meeting for further discussion.

• **Officer Elections**

A MOTION was made by Jack Kilgore and seconded by Bill Austin to approve the following officer elections. The MOTION carried unanimously: 5-0:

Chairman – Wayne Johnson appointed as Chairman

Vice Chairman – Jack Kilgore to remain as Vice Chairman

Secretary Treasurer – Bill Austin appointed as Secretary Treasurer

Assistant Secretary Treasurer – Jones Hooks appointed Assistant Secretary Treasurer

A MOTION was made by Jack King and seconded by Bill Austin to accept the resignation from Paulo Albuquerque as Chairman. The MOTION carried unanimously: 4-0 with Paulo Albuquerque abstaining.

• **Board Member Application Advertising Approval**

A MOTION was made by Bill Austin and seconded by Wayne Johnson to approve advertisement for both board positions in May, review applications in June and send

recommendations to the City and County in July for approval. The MOTION carried unanimously: 5-0

A nominating committee for the board positions consisting of Jack Kilgore, Bill Austin and Jones Hooks was appointed.

IX. FINANCIALS – Joan Hearn

- Approve Financials – Joan Hearn
A MOTION was made by Wayne Johnson and seconded by Bill Austin to approve the financials as presented. The MOTION carried unanimously: 5-0.

X. UPDATES

President's Information Items:

- **Projects Report**
Ryan Moore reported that there are 16 active projects, 2 new RLF applications under review with one site visit.
- **Director of Business Development Opening**
Ryan Moore reported on the Director of Business Development position. This position continues to be advertised and a final decision should be made in the next few weeks.
- **SEDC Meet the Consultants**
Ryan Moore reported that the annual marketing plan in Chicago was well represented with 4 SEDC (Ryan Moore, Dawn Malin, Peggy Jolley, Johnathan Coughlin) in attendance and a total of 20-25 consultants from Georgia. It was a successful event with the 4 SEDC meeting with several Site Consultants while there.
- **Strategic Plan Update**
Ryan Moore presented the Strategic Plan Update final brochure to the board and public with documents available at podium.

XI. GCAC

A. Brumbach Development Inc. Sublease–Request for Assignment-SSI –Ryan Moore

A MOTION was made by Wayne Johnson and seconded by Jones Hooks to approve the Brumbach Development Inc sublease as presented. The MOTION carried unanimously: 5-0.

XII. IMPORTANT DATES

- Development Authority Board Meeting – May 7th, Large Board Room, Tuesday at 9am
- 2019 Red Carpet Tour – April 11th -13th, 2019

- Honor Flight at GCAC, May 4th
- Hurricane Hunters at GCAC, May 10th

XIII. CLOSED SESSION

- A. Closed Session - Real Estate OCGA Section §50-14-3(b)(1)(B)
- B. Closed Session – Discussion of Pending or Potential Litigation OCGA Section §50-14-2
- C. Closed Session – Discussion of Personnel OCGA Section §50-14-2(b)(2)

A **MOTION** was made by Jack Kilgore and seconded by Wayne Johnson to enter into Closed Session to discuss Real Estate OCGA Section §50-14-3(b)(1)(B), Pending or Potential Litigation OCGA Section §50-14-2 and Personnel OCGA Section §50-14-2(b)(2). The **MOTION** carried unanimously: 5-0.

A **MOTION** to was made by Jack Kilgore and seconded by Bill Austin to return to Open Session. The **MOTION** carried unanimously: 5-0.

Returned to Open Session

XIV. ADJOURN

A **MOTION** to adjourn was made by Wayne Johnson and seconded by Jack Kilgore. The **MOTION** carried unanimously: 5-0. The meeting adjourned at 11:00am.

Chairman Wayne Johnson

Attest:

Sherri Pruitt
Existing Industry Coordinator/ Brunswick and Glynn County Development Authority