

BRUNSWICK AND GLYNN COUNTY DEVELOPMENT AUTHORITY

**MINUTES – April 23, 2018 at 10:00 AM
Chamber Large Board Room**

BOARD MEMBERS PRESENT

PAULO ALBUQUERQUE
JACK KILGORE
WAYNE JOHNSON
BILL AUSTIN

BOARD MEMBERS ABSENT

JONES HOOKS

OTHERS PRESENT

MEL BAXTER, STAFF
JOHN SCOTT, STAFF
JOAN HEARN, STAFF
SHERRI PRUITT, STAFF
REES SUMERFORD, COUNSEL
TERRA WINSLETT, GCAC
BILL BRUNSON, COUNTY COMMISSIONER
JULIE MARTIN, CITY COMMISSIONER
MAYOR HARVEY, CITY OF BRUNSWICK
TRAVIS STEGALL, ECONOMIC AND COMMUNITY DEVELOPMENT
MATTHEW HILL, DOWNTOWN DEVELOPMENT
ROD SAWAL, GICCA
JIMMY JUNKIN, JWSC
PAM SHEIRLING, THE ISLANDER
MONICA SMITH, CITIZEN

I. CALL TO ORDER

Chairman Paulo Albuquerque called the meeting to order at 10:00am.

II. INVOCATION, PLEDGE OF ALLEGIANCE & WELCOME GUESTS

Mel Baxter gave invocation and Chairman Paulo Albuquerque welcomed guests.

III. PUBLIC COMMENT

Chairman Paulo Albuquerque invited public comments from the guests.

IV. ACCEPT AGENDA

A MOTION was made by Bill Austin, seconded by Wayne Johnson and passed unanimously to accept the agenda as presented. The MOTION carried unanimously: 4-0

V. APPROVAL OF MINUTES – March 26, 2018 Minutes & April 11, 2018 Called Minutes

A MOTION was made by Jack Kilgore and seconded by Wayne Johnson to approve the March 26, 2018 Meeting Minutes as presented. The MOTION carried unanimously: 4-0.

A MOTION was made by Wayne Johnson and seconded by Bill Austin to approve the April 11, 2018 Called Meeting Minutes as presented. The MOTION carried unanimously: 4-0.

VI. GCAC

A. Georgia Power Easement for Brunswick Golden Isles Airport East GA Infrastructure

A MOTION was made by Wayne Johnson and seconded by Jack Kilgore to approve the Georgia Power easement along 952 Jetport Road and 1020 Airport Industrial Drive, subject to legal review. The MOTION carried: 3-0. Chairman Paulo Albuquerque abstained from vote.

VII. CHAIRMAN ITEMS

No items to discuss.

VIII. FINANCIALS - Joan Hearn

A. Approve Financials – March 2018

A MOTION was made by Bill Austin and seconded by Wayne Johnson to approve the March financials as presented. The MOTION carried unanimously: 4-0.

B. Approve 2018-2019 Proposed Budget

Joan Hearn reviewed the proposed 2018-2019 budget with the Board. Chairman Paulo Albuquerque made recommendations to adjust the budget in marketing, shared expenses, legal fees, staff training and community expenses as presented.

A MOTION was made by Jack Kilgore and seconded by Bill Austin to approve the proposed budget subject to Chairman Paulo Albuquerque's adjustments as presented. The MOTION carried unanimously: 4-0.

IX. UPDATES

President's Information Items:

- Projects Report - Reviewed various projects
- Marketing

John Scott:

- BRE Updates
- Project Revitalization – Project going to County on May 3rd for approval on Revolving Loan Fund. Will keep the Board apprised of the progress.

- Project Sage -
A **MOTION** was made by Wayne Johnson and seconded by Bill Austin and passed unanimously to approve the \$15,000 Share the Future grant for Project Sage as presented. The **MOTION** carried unanimously: 4-0.

X. IMPORTANT DATES

- Development Authority Board Meeting – 10:00am, Monday, May 21st
- Chamber Washington Fly-In, April 25th-27th
- Chamber Manufacturing Celebration Luncheon – May 4th, Epworth By the Sea at noon
- Chamber Experience – May 9th, Sea Palms form 5:30pm-8:30pm

XI. EXECUTIVE SESSION

A. Closed Session – Pending or Potential Litigation OCGA Section §50-14-2.

A **MOTION** was made by Jack Kilgore and seconded by Wayne Johnson to enter into Closed Session to discuss Pending or Potential Litigation. The **MOTION** carried unanimously: 4-0.

A **MOTION** to return to Open Session was made by Wayne Johnson and seconded by Jack Kilgore. The **MOTION** carried unanimously: 4-0.

Returned to Open Session

XII. ADJOURN

A **MOTION** to adjourn was made by Jack Kilgore and seconded by Wayne Johnson. The **MOTION** carried unanimously: 4-0. The meeting adjourned at 11:20.

Chairman Paulo Albuquerque

Attest:

Sherri Pruitt
Office Coordinator/ Brunswick and Glynn County Development Authority