

BRUNSWICK AND GLYNN COUNTY DEVELOPMENT AUTHORITY

**MINUTES – June 25, 2018 at 10:00 AM
Chamber Large Board Room**

BOARD MEMBERS PRESENT

JACK KILGORE
JONES HOOKS
WAYNE JOHNSON
BILL AUSTIN

BOARD MEMBERS ABSENT

PAULO ALBUQUERQUE

OTHERS PRESENT

MEL BAXTER, STAFF
JOAN HEARN, STAFF
SHERRI PRUITT, STAFF
REES SUMERFORD, COUNSEL
ROB BURR, GCAC
TERRA WINSLETT, GCAC
SHAWNA WILLIAMS, GCAC
BILL BRUNSON, COUNTY COMMISSIONER
DAVID MANNING, MANNING AVIATION
PETE SNELL, COASTAL PINE
MATHEW HILL, DOWNTOWN EDA
TRAVIS STEGALL, ECONOMIC AND COMMUNITY DEVELOPMENT
ROD SAWAL, GICCA
MONICA SMITH, S.L.E.A.T.
TYLER JONES, BRUNSWICK NEWS
PAM SHEIRLING, THE ISLANDER

I. CALL TO ORDER

Vice Chairman Jack Kilgore called the meeting to order at 10:00am.

II. INVOCATION, PLEDGE OF ALLEGIANCE & WELCOME GUESTS

Mel Baxter gave invocation and Vice Chairman Jack Kilgore welcomed guests.

III. PUBLIC COMMENT

Monica Smith with S.L.E.A.T. addressed the board with unsatisfactory concerns on Beachview project, Solar Farm and FEMA as presented.

IV. ACCEPT AGENDA

A MOTION was made by Bill Austin, seconded by Jones Hooks and passed unanimously to amend the agenda to omit Closed Session- Pending or Potential Litigation OCGA Section §50-14-4. The MOTION carried unanimously: 4-0

V. APPROVAL OF MINUTES – May 21, 2018 Minutes

A MOTION was made by Johns Hooks and seconded by Bill Austin to approve the May 21, 2018 Meeting Minutes as presented. The MOTION carried unanimously: 4-0.

VI. GCAC

A. GCAC Proposed Budget FY 2018/2019 – Shawna Williams

A MOTION was made by Wayne Johnson and seconded by Jones Hooks to approve the proposed Glynn County Airport Commission budget for Fiscal Year 2018/2019 as presented. The MOTION carried unanimously: 4-0.

B. GY 2017/2018 Budget Amendment – Shawna Williams

A MOTION was made by Wayne Johnson and seconded by Bill Austin to approve the budget amendment to update capital and operating revenues and expenses for FY 2017/2018 and authorize the Executive Director to execute Budget Amendment #1 as presented. The MOTION carried unanimously: 4-0.

Reconstitute Airport Commission Audit Committee- Al McKinnon and Kevin Runner of the Glynn County Airport Commission were appointed to the Audit Committee for a one-year term for Fiscal Year 2018/2019.

A MOTION was made by Jones Hooks and seconded by Jack Kilgore reconstitute Wayne Johnson and Bill Austin for the Airport Commission Audit Committee for a one-year term for Fiscal Year 2018/2019. The MOTION carried unanimously: 4-0.

C. Manning Aviation Assignment & Amendment Parcel 5 Sublease to M.D. McDonald Construction Company-BGIA- Terra Winslett

A MOTION was made by Wayne Johnson and seconded by Bill Austin to approve the request to Assign Manning Aviation Parcel 5 Sublease to M.D. McDonald Construction Company with presented amendments to the terms of the Sublease, subject to legal and financial review. The MOTION carried unanimously: 4-0.

D. Bulldog Hangar Condominium Association – Terra Winslett

Transfer of Bulldog Hangar #4 from Josh Crumbley to Davieation III, LLC.

VII. CHAIRMAN ITEMS

Vice Chairman Jack Kilgore gave an update on the presidential search finalists. The Board will determine a date for the Called Meeting in a couple of weeks and the announcement will be made public at that time. More to come.

VIII. FINANCIALS - Joan Hearn

A. Approve Financials – May 2018

A **MOTION** was made by Jones Hooks and seconded by Wayne Johnson to approve the May financials as presented. The **MOTION** carried unanimously: 4-0.

IX. UPDATES

President's Information Items:

- Projects Report – Mel Baxter reviewed various projects with the Board.
- Marketing – Mel Baxter reported on RSM with plans to downsize our role and a formal contract to follow. More to come.
- BRE Updates-Mel Baxter reported on the Glynn County Aviation Start Up Program held on June 18th with Minutes presented to the Board.

X. IMPORTANT DATES

- Development Authority Board Meeting – 10:00am, Monday, July 23rd

XI. ADJOURN

A **MOTION** to adjourn was made by Wayne Johnson and seconded by Jones Hooks. The **MOTION** carried unanimously: 4-0. The meeting adjourned at 10:50am.

Vice Chairman Jack Kilgore

Attest:

Sherri Pruitt
Office Coordinator/ Brunswick and Glynn County Development Authority