



**MINUTES – July 27, 2020 at 10:00 AM  
Large Board Room**

**BOARD MEMBERS PRESENT**

JACK KILGORE  
JONES HOOKS  
BILL AUSTIN  
CHRISTY JORDAN VIA PHONE

**BOARD MEMBERS ABSENT**

WAYNE JOHNSON

**OTHERS PRESENT**

RYAN MOORE, STAFF  
VANESSA WAGNER, STAFF  
JOAN HEARN, STAFF  
SHERRI PRUITT, STAFF  
REES SUMERFORD VIA PHONE, COUNSEL  
ROB BURR, GCAC  
TERRA WINSLETT, GCAC  
VERNON BESSING, CGAC  
ALAN OURS, COUNTY MANAGER  
MAYOR HARVEY VIA PHONE, CITY  
BILL BRUNSON, COUNTY COMMISSIONER  
JULIE MARTIN, CITY COMMISSIONER  
TRAVIS STEGALL, CITY DIRECTOR COMMUNITY AND ECONOMIC DEVELOPMENT  
MATHEW HILL, DOWNTOWN DEVELOPMENT AUTHORITY  
DYLAN LUKITSCH, DOWNTOWN DEVELOPMENT AUTHORITY  
DAREN PIETSCH, KUT KWIK  
STEVE JOHNSON, KUT KWIK  
SHARON CACASE, EAST RIVER ART GALLERY  
PAM SHIERLING, THE ISLANDER  
GORDAN JACKSON, THE BRUNSWICK NEWS

**I. CALL TO ORDER**

Vice Chairman Jack Kilgore called the meeting to order at 10:00am.

**II. INVOCATION & PLEDGE OF ALLEGIANCE**

Bill Austin gave invocation and Vice Chairman Jack Kilgore began pledge of allegiance.

**III. WELCOME & PUBLIC COMMENT**

Vice Chairman Jack Kilgore welcomed guests and invited public comments. No public comments were requested.

**IV. ACCEPT AGENDA**

A MOTION was made by Jones Hooks, seconded by Bill Austin, and passed unanimously to amend the agenda to defer swearing in board members for next meeting. The MOTION carried unanimously: 4-0.

**V. APPROVAL OF MEETING MINUTES**

A MOTION was made by Jones Hooks and seconded by Bill Austin to approve the June 2, 2020 Meeting Minutes as presented. The MOTION carried unanimously: 4-0.

A MOTION was made by Bill Austin and seconded by Jones Hooks to approve the June 23, 2020 Called Meeting Minutes as presented. The MOTION carried unanimously: 4-0.

**VI. CHAIRMAN ITEMS**

No items to discuss

**VII. FINANCIALS**

**Approve May Financials – Joan Hearn**

A MOTION was made by Bill Austin and seconded by Jones Hooks to approve the May financials as presented. The MOTION carried unanimously: 4-0.

**Audit Update – Joan Hearn**

Joan Hearn reported that all is going well and in timely manner with audit. More to come.

**VIII. NEW BUSINESS**

• **Share the Future Applications**

East River Art Gallery Grant

A MOTION was made by Jones Hooks and seconded by Bill Austin to approve the Placemaking Grant up to 50% of \$955 as presented. The MOTION carried unanimously: 4-0.

• **Kut Kwick Grant**

A MOTION was made by Bill Austin and seconded by Jones Hooks to approve the Innovation Grant up to \$10,000 as presented. The MOTION carried unanimously: 4-0.

**IX. UPDATES**

**President's Information Items:**

**Other**

• **EDA Grant Application**

Ryan Moore reported that the Authority has applied for the EDA CARES grant with the help of the Coastal Regional Commission. More to come.

• **Business Innovation Group Visit**

Ryan Moore reported that he, Dr. Skip Mounts and Vanessa Wagner visited Georgia Southern University to explore different programming opportunities such as the Incubator, maker space and wood working lab. Good visit and able to learn a lot from it with more to come.

**New Business Application**

• **Virtual Social Hour**

Vanessa Wagner reported that the Authority has continued to reach out to key influencers on development in virtual events. The Authority hosted a virtual social hour June 18<sup>th</sup> with guest speaker, Tom Norton of King and Prince Food Processing, with 15 Utility and Project Managers in attendance.

**Product Development**

- **Signage for Industrial Park**

Ryan Moore reported that H2O will be acting as Project Manager and Nitro Signs as contractor for the new signage for the industrial parks with more to come.

**Annual Report**

Ryan Moore handed out the of the Golden Isles Development Authority's Annual report and presented a Powerpoint presentation to the board and guest. The presentation will be made available on the Authority webpage.

**X. GCAC**

**Informational Items:**

- GCAC Audit Committee members: Al McKinnon, Kevin Runner, Wayne Johnson and Bill Austin.

**XI. IMPORTANT DATES**

- Development Authority Board Meeting – September 1<sup>st</sup>, Large Board Room, Tuesday at 9am.

**XII. CLOSED SESSION**

Closed Session - Real Estate OCGA Section §50-14-3(b)(1)(B)

Closed Session – Pending or Potential Litigation OCGA Section §50-14-2

Closed Session – Personnel OCGA Section §50-14-2(b)(2)

A **MOTION** was made by Jones Hooks and seconded by Bill Austin to enter into Closed Session to discuss Real Estate, Pending or Potential Litigation and Personnel. The **MOTION** carried unanimously: 4-0.

A **MOTION** to was made by Bill Austin and seconded by Jones Hooks to return to Open Session. The **MOTION** carried unanimously: 4-0.

## Returned to Open Session

A **MOTION** to was made by Jones Hooks and seconded by Bill Austin to defer the Work Session to a later date. The **MOTION** carried unanimously: 4-0.

**XIII. ADJOURN**

A **MOTION** to adjourn was made by Bill Austin and seconded by Jones Hooks. The **MOTION** carried unanimously: 4-0. The meeting adjourned at 12:15am.

---

Vice Chairman Jack Kilgore

Attest:

---

Sherrri Pruitt  
Existing Industry Coordinator/ Golden Isles Development Authority