

BRUNSWICK AND GLYNN COUNTY DEVELOPMENT AUTHORITY

**MINUTES – August 27, 2018 at 10:00 AM
Chamber Large Board Room**

BOARD MEMBERS PRESENT

PAULO ALBUQUERQUE
JACK KILGORE
JONES HOOKS
WAYNE JOHNSON
BILL AUSTIN

BOARD MEMBERS ABSENT

OTHERS PRESENT

MEL BAXTER, STAFF
RYAN MOORE, STAFF
JOAN HEARN, STAFF
SHERRI PRUITT, STAFF
REES SUMERFORD, COUNSEL
ROB BURR, GCAC
TERRA WINSLETT, GCAC
SHAWNA WILLIAMS, GCAC
WOODY WOODSIDE, CHAMBER
MAYOR HARVEY, CITY OF BRUNSWICK
BILL BRUNSON, COUNTY COMMISSIONER
JULIE MARTIN, CITY COMMISSIONER
BECKY ELLIOTT, GULFSTREAM
JIM DRUMM, CITY MANAGER
JIMMY JUNKIN, JWSC
JASON COLEY, GEORGIA POWER
ALYCE THORNHILL, GDEcD
TRAVIS STEGALL, CITY OF BRUNSWICK
ROD SAWALL, GICCA
JENNIFER FORDHAM, GaDCA
MONICA SMITH, S.L.E.A.T.
PAM SHEIRLING, THE ISLANDER
TYLER JONES, BRUNSWICK NEWS

I. CALL TO ORDER

Chairman Paulo Albuquerque called the meeting to order at 10:00am.

II. INVOCATION, PLEDGE OF ALLEGIANCE & WELCOME GUESTS

Mel Baxter gave invocation and Chairman Paulo Albuquerque welcomed guests.
Chairman Paulo Albuquerque introduced Ryan Moore as the newly elected President of the Brunswick and Glynn County Development Authority.

III. PUBLIC COMMENT

Chairman Paulo Albuquerque invited public comments from the guests. **ACCEPT AGENDA**

A MOTION was made by Jack Kilgore, seconded by Wayne Johnson and passed unanimously to amend the agenda to include Closed Session – Real Estate OCGA Section §50-14-3(b)(1)(B) and New Business for lease assignment. The MOTION carried unanimously: 5-0

IV. APPROVAL OF MEETING MINUTES

A MOTION was made by Jones Hooks and seconded by Bill Austin to approve the July 23, 2018 Meeting Minutes as presented. The MOTION carried unanimously: 5-0.

V. GCAC

A. Jim G. Bailey Request for Assignment to Skylane Holdings LLC–McKinnon SSI Airport

A MOTION was made by Jack Kilgore, seconded by Jones Hooks and passed unanimously to approve the assignment from Jim G. Bailey to Skylane Holdings as presented upon legal review: The MOTION carried unanimously: 5-0

B. Redfern Unit #2 Transfer from David Corey to Travis Yates

Terra Winslett reported that Mr. David Corey has requested to transfer his Redfern hangar unit #2 to Mr. Travis Yates with the understanding the new hangar unit owner will abide by all terms of the current sublease. This is informational only and no approval is needed.

Glynn County Airport Commission Year End Quarterly Financial Summary for June 30, 2018

Shawna Williams reviewed preliminary report (attachment) for GCAC year-end quarterly financial summary for June 30, 2018. Bill Austin stated that the Audit Committee met and approved the audit pending legal review.

VI. CHAIRMAN ITEMS

Chairman Paulo Albuquerque turned over to Bill Austin for a report:

Bill Austin reported that he and Ryan Moore met with Michael Smith of Quaker City Plating who he gave them a tour of the facility. Michael stated that he is in urgent need of another shift but can't find the staff. He needs staff that is beyond high school with a little more maturity. Bill and Ryan will follow up with the technical colleges and Gulfstream. More to come.

VII. FINANCIALS - Joan Hearn

A. Approve Financials – July 2018

A MOTION was made by Bill Austin and seconded by Jack Kilgore to approve the July financials as presented. The MOTION carried unanimously: 5-0.

VIII. NEW BUSINESS

A. Bond Resolution for the Downtown Library Renovation.

Rees Sumerford, counsel for the Authority, presented a Bond Resolution to provide for the issuance of \$1,550,000 in principal amount of the Brunswick and Glynn County Development Authority Revenue Bond (Brunswick Library Project), Series 2018 (the "Series 2018 Bond") for the renovation of the Brunswick Library for Glynn County, Georgia, to authorize the execution and delivery of an Intergovernmental Contract to provide revenues and security for payment of the Series 2018 Bond, and for other purposes. A MOTION was made by Jones Hooks and seconded by Wayne Johnson to adopt the Bond Resolution and authorize the appropriate officers to sign all documents necessary to effectuate the Brunswick Library Project, Series 2018 Bond. The MOTION carried unanimously: 5-0. A copy of said Bond Resolution is hereby made a part of these minutes.

B. Beachview Lease Assignment

Rees Sumerford, counsel for the Authority, presented an Assignment of Lease Agreement whereby 1806 Frederica, LLC, assigns to its wholly-owned subsidiary, Sidney Lanier Land, LLC, all of its right, title and interest in, to and under the Lease Agreement dated September 30, 2016, between the Authority and 1806 Frederica, LLC, for the real property located at 2627 and 2823 Sidney Lanier Drive, Brunswick, Glynn County, Georgia. A MOTION was made by Jack Kilgore and seconded by Wayne Johnson to approve the assignment by 1806 Frederica, LLC, to Sidney Lanier Land LLC of its interest in the September 30, 2016, lease for 2627 and 2823 Sidney Lanier Drive, Brunswick, Glynn County, Georgia, as presented. The MOTION carried unanimously: 5-0.

IX. UPDATES

President's Information Items:

- Projects Report – Mel Baxter reviewed various projects with the Board including a site visit with Project Pineapple.
- JDA Group – Mel Baxter reported a successful event hosted by the JDA with 17 (project managers and directors) attending. Jason Coley with Georgia Power presented the Good News event to them as well.

Chairman Paulo Albuquerque recommended the Authority add a section to the Project Report that include the % of completion on project's, so the Board knows the progress of each project.

X. IMPORTANT DATES

- Development Authority Board Meeting – September 25th, Large Board Room, Monday at 10am
- Annual Chamber Golf Tournament – September 21st, Sanctuary Cove, Friday at 11am

- General Election Candidate Forum – September 25th, Brunswick High Auditorium, 5:30-7:30pm
- Chamber Membership Luncheon – State of the County, October 5th, Epworth By the Sea, Noon- 1:30pm
- State of the Port – October 24th, Jekyll Island Convention Center, Noon-2pm

XI. EXECUTIVE SESSION

- A. Closed Session – Pending or Potential Litigation OCGA Section §50-14-2
B. Closed Session - Real Estate OCGA Section §50-14-3(b)(1)(B)

A **MOTION** was made by Jack Kilgore and seconded by Bill Austin to enter into Closed Session to discuss Pending or Potential Litigation OCGA Section §50-14-2 and Real Estate OCGA Section §50-14-3(b)(1)(B). The **MOTION** carried unanimously: 5-0.

A **MOTION** to was made by Bill Austin and seconded by Jack Kilgore to return to Open Session. The **MOTION** carried unanimously: 5-0.

Returned to Open Session

A **MOTION** to was made by Jones Hooks and seconded by Wayne Johnson to approve incentives for Project Randall as discussed in Closed Session. The **MOTION** carried unanimously: 5-0.

XII. ADJOURN

A **MOTION** to adjourn was made by Jack Kilgore and seconded by Wayne Johnson. The **MOTION** carried unanimously: 5-0. The meeting adjourned at 11:45am.

Chairman Paulo Albuquerque

Attest:

Sherri Pruitt
Office Coordinator/ Brunswick and Glynn County Development Authority